

# Power BI - Consultation and Navigation

Duration: 0,5 day

Audience: Pour tous

## Who is this training for?

Professionals who want to create simple Power BI reports from simple data

## Training objectives

Learn about Power BI interfaces to help you use reports and dashboards for your analytics

## Summary

Consulting Power BI reports and dashboards can seem complex as the interface is so complete. From the Power BI interface, see how to use reports and dashboards from a Power BI app or not from existing templates. You'll learn how to filter the data that exists so you can derive meaningful insights and make decisions reliably. At the end of this program, professionals will be able to use the Power BI service interface from their browser and understand how to export your analytics to share with your colleagues.

## Course outline

### Chapter 1 - Access the service

- Sign in to Power BI
- Check your connection

### Chapter 2 - The Power BI interface

- The top bar of the Office menu
- The left bar of the Power BI menu

### Chapter 3 - Explore Power BI content

- Power BI out-of-app content
- Content in a Power BI ap

## **Chapter 4 - Work with Power BI dashboards**

- The Power BI dashboard
- Share in a Teams chat
- Add comments
- Add a subscription
- Add an alert

## **Chapter 5 - Work with Power BI reports**

- The Power BI report
- Print report pages
- Embed reports
- Get insights
- Filter data
- Use bookmarks
- Navigate hierarchies

## **Approach and methodology**

- Lectures
- Demonstrations
- Guided and individual exercises

## **Prerequisites**

Have access to the Power BI service (Pro License) or equivalent content. Power BI app installed on the desktop or equivalent content.

## **Recommendations**

Have completed the Power BI Introduction or equivalent content