Implement Retention, eDiscovery, and Communication Compliance in Microsoft Purview (SC-5007)

Duration: 1 day
Audience: Professionnel TI

Who is this training for?

IT and compliance professionals.

Training objectives

- Implement and manage data retention: Use Microsoft Purview tools to manage data retention and records, ensuring compliance through policies, labels, event-based retention, adaptive and static scopes, and disposition reviews.
- Use Microsoft Purview eDiscovery (Premium): Preserve, collect, analyze, review, and export content that responds to an organization's internal and external investigations, and communicate with stakeholders involved in a case.
- Prepare for communications compliance: Address violations of the code of conduct in corporate communications and meet supervisory compliance requirements in regulated industries, using machine learning to detect violations across different communication channels such as Microsoft Teams, Exchange Online, or Yammer.

Summary

Manage data lifecycle, records management, eDiscovery, and communications compliance with Microsoft Purview.

Course outline

Module 1: Manage the data lifecycle with Microsoft Purview

- Import data into Microsoft 365
- Microsoft 365 data with Microsoft Purview Data Lifecycle Management
- Retention in Microsoft 365 workloads
- Records in Microsoft Purview

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Module 2: Manage compliance data with Microsoft Purview eDiscovery

- Investigation with eDiscovery (Standard)
- Investigation with eDiscovery (Premium)

Module 3: Manage Regulatory and Internal Compliance with Microsoft Purview Communication Compliance

- Plan for Communications Compliance
- Create and Manage Policies in Communication Compliance
- Review and Remediate Communications Compliance Alerts

Module 4: Hands-on Labs

- Exercise 1: Data Lifecycle Management with Microsoft Purview
- Exercise 2: Data with Microsoft Purview eDiscovery (Standard)
- Exercise 3: Regulatory compliance data with Microsoft Purview eDiscovery (Premium)
- Exercise 4: Regulatory and internal compliance with Microsoft Purview Communication Compliance

Approach and methodology

Practical and structured approach combining focused theory and guided workshops.

Participants gradually implement retention, eDiscovery, and compliance of communications in Microsoft Purview through real-world exercises inspired by business scenarios, promoting immediate application of learnings. They learn how to manage the data lifecycle, configure retention policies, and meet legal and regulatory compliance requirements.

Led by a Microsoft certified trainer, the training focuses on interactivity and the development of directly transferable technical skills to ensure the governance and compliance of communications in a professional context.

Prerequisites

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A basic understanding of data governance and compliance

- Familiarity with Microsoft Purview and its interface
- Knowledge of: Data Lifecycle Management principles eDiscovery process
- Awareness of communications compliance requirements (asset)

Recommendations

- Basic understanding of data governance and compliance concepts.
- Knowledge of Microsoft Purview and its interface.
- Knowledge of data lifecycle management principles.
- Experience with eDiscovery processes
- Awareness of communications compliance requirements

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